**A SAFR Project Team and Effort**

**For an Epic Install**

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| **Role**  (duration of the project is 2-3 months) | **Team Member** | **Title** | **Responsibility**  **(everyone is responsible for success)** |
| **Participant** | | | |
| Executive Sponsor  (6 hours) |  | Preferably C-Suite | Overall success of the project and assist with organizational challenges. |
| Clinical Champion\*  (12 hours) |  | (ED physician) | Clinical guidance; remove obstacles; user |
| Project Manager\*  (15 hours) |  |  | Manage project tasks; work with HIE PM to maintain project timelines |
| Technical – Interfaces  (50-60 hours) |  |  | Completion of interfaces; liaison with networking group (VPN, ports, certs) and Clin Doc/ASAP. Works with HIE technical staff. |
| Technical Assistance  (optional; assist or responsible for the configuration) | Srinivas Mani | Consultant.  (Technical developer and configuration on SAFR Grant for UCSD; previous Epic employee) | Outside consultant who is available to assist with participant configurations. |
| Application Setup  (10-15 hours) |  |  | Usually from Clin Doc group to setup flowsheets and final testing. |
| End-user Training  (8-10 hours) |  |  | Usually from ASAP group: documentation development; train end-users |
| Optional: internal project team\* |  |  | Opportunity for internal coordination. |

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| **HIE** | | | |
| Executive Sponsor  (5 hours) |  | C-level or VP of Operations | Overall success of the project and assist with obstacles. |
| Project Manager  (60 hours) |  | Project Manager | Manage HIE project tasks; work with participant PM to ensure project timelines; liaison with ePCR vendor project manager; coordinate testing. |
| Technical  (10 hours) |  | Senior Developer | Setup and testing of interfaces and connectivity. Works with participant technical interface resource. |
| Maintain up-time |  | Production Operations Manager | Setup monitoring of interfaces et al for post Live. |
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| **ePCR Vendor** | | | |
| Project Manager  (5 hours) |  | Project Manager | Manage setup tasks (destination hospital; interface testing…) |
| Technical  (7 hours) |  | Interface programmer | Available for interface testing and to update destination hospital with new hospital |
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| **Assists** | | | |
| Epic sites already live on SAFR | Advice helpful for ED physicians, ED managers, and trainers. | | |
| Agency/LEMSA |  | e.g. EMS Documentation & Data Analysis Coordinator | Paramedic expertise re documentation policy and procedures et al.; coordinate paramedic and fire training |
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| \*If the ED has a separate workflow for trauma, then the effort hours are much greater. One implementation on the original grant indicated that between 250-300 hours combinate were required by the hospital PM, Clinical Champion, and ED clinical team. | | | |